



# CHEHAW RIVER Woodworks

repair • refinish • restore

## NOW HIRING : Customer Relations

Chehaw River Woodworks of Mt. Pleasant is seeking a part time Customer Relations Specialist. We are a family operated furniture restoration company.

The position requires a highly detail oriented organizer with strong communication skills, ability to honestly and professionally manage customer expectations and a friendly personality. Knowledge regarding historic furniture styles is helpful but not expected. Experience with Quickbooks and Google applications preferred. Lifting light weight furniture like chairs and small tables is required.

The position entails greeting customers, receiving, evaluating and cataloging furniture for restoration, answering phones, scheduling local pick up and deliveries, invoicing projects and creating work orders within our project management system - training will be provided.

Please email resume or contact us at [office@chehawriverwoodworks.com](mailto:office@chehawriverwoodworks.com) and include 3 references.

Learn more about our Company: <http://www.Chehawriverwoodworks.com/> or [facebook.com/chehawriverwoodworks](https://www.facebook.com/chehawriverwoodworks)